

Waterford-Halfmoon UFSD 2020-21 Budget Hearing



June 2, 2020

Shaping the Budget



The COVID-19 pandemic has caused economic decline in NYS.



NYS revenues are projected to decline and expenditures to rise.



NYS has reduced State aid to School Districts to 2019-20 levels.



IF NYS revenues or expenditures do not meet certain targets
THEN State aid to schools may be reduced further during the
2020-21 school year.

Shaping the Budget



Budget Priorities in Light of These Unprecedented Times

- ❑ The District is committed to maintaining programs and services at 2019-20 levels to the extent possible. Maintaining the budget means:
 - ❑ The budget does not include any new programs, services or purchases.
 - ❑ The District will do everything it can to prevent the reduction of programs or services for students and the community. However, if State aid is reduced further, we may not be able to avoid such reductions.

- ❑ To the extent possible, the 2020-21 budget continues to drive the goals of the Board of Education forward. Examples include:
 - ❑ The 2020-21 budget is within the NYS property tax cap, a longstanding BOE goal.
 - ❑ The 2020-21 budget continues to include a \$100,000 appropriation for a small capital project to aid in achieving BOE facilities goals.
 - ❑ The 2020-21 budget continues to provide funding to support BOE policy and program goals such as supporting mental health and social and emotional wellbeing of students.

2020-21 Budget at a Glance



	2019-20 Budget	2020-21 Budget	Change from 2019-20	
			\$ Change	% Change
Total Appropriations	21,196,493	21,516,060	319,567	1.51%
Tax Levy	11,261,368	11,570,000	308,632	2.74%
Other Revenues	8,463,392	8,452,100	(11,292)	-0.13%
Appropriated Fund Balance	1,471,733	1,471,960	227	0.02%
Appropriated Reserves ¹	\$ -	22,000	22,000	0.00%

Highlights

- Appropriations increased by \$319,567 from the 2019-20 budget (1.51%).
- State aid revenues were held to prior year amounts and as a result the increase in appropriations is funded primarily with an increase in real property taxes and an increase in appropriated reserves.

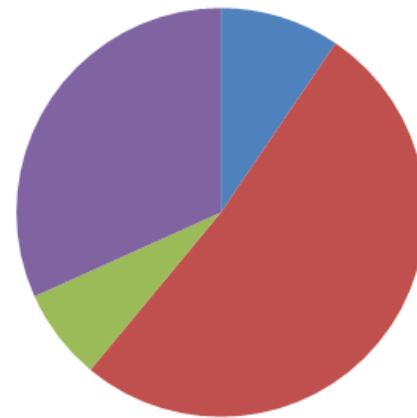
¹ This includes \$22,000 appropriated from the Retirement Contribution Reserve (NYSLRS).

2020-21 Budget Categories



- 1) General Support
- 2) Instructional
- 3) Transportation
- 4) Undistributed

2020-21 Appropriations by Category



■ General Support ■ Instruction
■ Transportation ■ Undistributed

2020-21 Budget



GENERAL SUPPORT

- ❑ Board of Education
- ❑ Superintendent's Office
- ❑ Business Office
- ❑ Legal/Personnel
- ❑ Buildings & Grounds
- ❑ BOCES Administration Costs & Insurance

2020-21 Budget: General Support



Description	2020 - 21 Proposed Budget	2019 - 20 Budget	Dollar Change	Percent Change
Board of Education: Personnel	16,800.00	16,332.00	468.00	2.87%
Board of Education: Contractual	29,000.00	37,000.00	-8,000.00	-21.62%
Board of Education: Supplies	500.00	500.00	0.00	0.00%
Board of Education: BOCES Services	2,500.00	2,500.00	0.00	0.00%
TOTAL: BOARD OF EDUCATION	48,800	56,332	(7,532)	-13.37%
Superintendent's Office: Personnel	232,300	225,436	6,864	3.04%
Superintendent's Office: Contractual	8,000	8,000	-	0.00%
Superintendent's Office: Supplies	1,200	1,200	-	0.00%
TOTAL: SUPERINTENDENT'S OFFICE	241,500	234,636	6,864	2.93%
Business Office: Personnel	157,600	170,659	(13,059)	-7.65%
Business Office: Contractual	65,900	52,500	13,400	25.52%
Business Office: Supplies	6,300	6,500	(200)	-3.08%
Business Office: BOCES Services	20,900	38,950	(18,050)	-46.34%
TOTAL: BUSINESS OFFICE	250,700	268,609	(17,909)	-6.67%

2020-21 Budget: General Support



Description	2020 - 21 Proposed Budget	2019 - 20 Budget	Dollar Change	Percent Change
Legal/Personnel: Contractual	131,170	31,150	100,020	321.09%
Legal/Personnel: BOCES Services	12,500	20,200	(7,700)	-38.12%
TOTAL: LEGAL/PERSONNEL	143,670	51,350	92,320	179.79%
Buildings & Grounds: Personnel	419,800	376,000	43,800	11.65%
Buildings & Grounds: Equipment	3,000	48,000	(45,000)	-93.75%
Buildings & Grounds: Contractual	483,420	509,399	(25,979)	-5.10%
Buildings & Grounds: Supplies	78,250	78,250	-	0.00%
Buildings & Grounds: BOCES Services	165,000	178,000	(13,000)	-7.30%
TOTAL: BUILDINGS & GROUNDS	1,149,470	1,189,649	(40,179)	-3.38%
Insurance/BOCES Admin: Contractual	69,630	64,500	5,130	7.95%
Insurance/BOCES Admin: BOCES Services	137,500	141,000	(3,500)	-2.48%
TOTAL: INSURANCE/BOCES ADMIN	207,130	205,500	1,630	0.79%

2020-21 Budget: General Support Summary



Description	2020 - 21 Proposed Budget	2019 - 20 Budget	Dollar Change	Percent Change
TOTAL: BOARD OF EDUCATION	48,800	56,332	(7,532)	-13.37%
TOTAL: SUPERINTENDENT'S OFFICE	241,500	234,636	6,864	2.93%
TOTAL: BUSINESS OFFICE	250,700	268,609	(17,909)	-6.67%
TOTAL: LEGAL/PERSONNEL	143,670	51,350	92,320	179.79%
TOTAL: BUILDINGS & GROUNDS	1,149,470	1,189,649	(40,179)	-3.38%
TOTAL: INSURANCE/BOCES ADMIN	207,130	205,500	1,630	0.79%
TOTAL: GENERAL SUPPORT	2,041,270	2,006,076	35,194	1.75%

2020-21 Budget



INSTRUCTIONAL

- ❑ Administration & Curriculum Development
- ❑ Instruction
- ❑ Special & Occupational Education
- ❑ Adult Education
- ❑ Library & Computer Assisted Instruction
- ❑ Attendance, Guidance, Health Services, Psychology & Social Work
- ❑ Athletics & Advisors

2020-21 Budget: Instructional



Description	2020 - 21 Proposed Budget	2019 - 20 Budget	Dollar Change	Percent Change
Administration & Curriculum Development: Personnel	576,739	595,520	(18,781)	-3.15%
Administration & Curriculum Development: Contractual	23,900	23,800	100	0.42%
Administration & Curriculum Development: Supplies	3,900	3,595	305	8.48%
Administration & Curriculum Development: BOCES	41,000	53,500	(12,500)	-23.36%
TOTAL: ADMINISTRATION & CURRICULUM DEVELOPMENT	645,539	676,415	(30,876)	-4.56%
Instruction: Personnel	5,166,700	5,105,000	61,700	1.21%
Instruction: Contractual	32,460	32,155	305	0.95%
Instruction: Supplies	105,800	107,950	(2,150)	-1.99%
Instruction: Textbooks	84,528	82,870	1,658	2.00%
Instruction: Tuition	68,340	67,000	1,340	2.00%
Instruction: BOCES	85,000	59,000	26,000	44.07%
TOTAL: INSTRUCTION	5,542,828	5,453,975	88,853	1.63%
Special & Occupational Education: Personnel	1,355,900	1,389,000	(33,100)	-2.38%
Special & Occupational Education: Contractual	96,900	95,000	1,900	2.00%
Special & Occupational Education: Supplies	7,900	13,050	(5,150)	-39.46%
Special & Occupational Education: Tuition	325,000	320,000	5,000	1.56%
Special & Occupational Education: BOCES	1,765,000	1,775,000	(10,000)	-0.56%
TOTAL: SPECIAL & OCCUPATIONAL EDUCATION	3,550,700	3,592,050	(41,350)	-1.15%

2020-21 Budget: Instructional



Description	2020 - 21 Proposed Budget	2019 - 20 Budget	Dollar Change	Percent Change
Adult Education: BOCES	-	15,000	(15,000)	-100.00%
TOTAL: ADULT EDUCATION	-	15,000	(15,000)	-100.00%
Library & Computer Assisted Instruction: Personnel	233,800	229,000	4,800	2.10%
Library & Computer Assisted Instruction: Equipment	21,500	69,488	(47,988)	0.00%
Library & Computer Assisted Instruction: Contractual	14,588	11,381	3,207	28.18%
Library & Computer Assisted Instruction: Supplies	10,100	8,100	2,000	24.69%
Library & Computer Assisted Instruction: Software	16,399	11,351	5,048	
Library & Computer Assisted Instruction: BOCES	179,000	162,000	17,000	10.49%
TOTAL: LIBRARY & COMPUTER ASSISTED INSTRUCTION	475,387	491,320	(15,933)	-3.24%
Attend., Guidance, Hlth Svcs, Psychology, Social Work: Personnel	581,800	607,000	(25,200)	-4.15%
Attend., Guidance, Hlth Svcs, Psychology, Social Work: Contractual	74,854	73,100	1,754	2.40%
Attend., Guidance, Hlth Svcs, Psychology, Social Work: Supplies	5,300	5,100	200	3.92%
TOTAL: Attend., Guidance, Hlth Svcs, Psych, Social Work	661,954	685,200	(23,246)	-3.39%
Athletics & Advisors: Personnel	129,600	136,000	(6,400)	-4.71%
Athletics & Advisors: Equipment	-	10,000	(10,000)	0.00%
Athletics & Advisors: Contractual	67,720	66,000	1,720	2.61%
Athletics & Advisors: Supplies	12,400	17,500	(5,100)	-29.14%
TOTAL: ATHLETICS & ADVISORS	209,720	229,500	(19,780)	-8.62%

2020-21 Budget: Instructional Summary



Description	2020 - 21 Proposed Budget	2019 - 20 Budget	Dollar Change	Percent Change
TOTAL: Administration & Curriculum Development	645,539	676,415	(30,876)	-4.56%
TOTAL: Instruction	5,542,828	5,453,975	88,853	1.63%
TOTAL: Special & Occupational Education	3,550,700	3,592,050	(41,350)	-1.15%
TOTAL: Adult Education	-	15,000	(15,000)	-100.00%
TOTAL: Library & Computer Assisted Instruction	475,387	491,320	(15,933)	-3.24%
TOTAL: Attend., Guidance, Hlth Svcs, Psych, Social Work	661,954	685,200	(23,246)	-3.39%
TOTAL: Athletics & Advisors	209,720	229,500	(19,780)	-8.62%
TOTAL: INSTRUCTION	11,086,128	11,143,460	(57,332)	-0.51%

2020-21 Budget: Transportation



TRANSPORTATION (In-District & Contracted)

Description	2020 - 21 Proposed Budget	2019 - 20 Budget	Dollar Change	Percent Change
Transportation: Personnel	185,825	207,697	(21,872)	-10.53%
Transportation: Equipment	-	60,000	(60,000)	0.00%
Transportation: Contractual	162,059	104,950	57,109	54.42%
Transportation: Supplies	25,000	25,000	-	0.00%
Transportation: BOCES	3,000	3,500	(500)	-14.29%
TOTAL: TRANSPORTATION IN-DISTRICT	375,884	401,147	(25,263)	-6.30%
Transportation: Contractual	1,183,558	1,083,400	100,158	9.24%
Transportation: BOCES	700	-	700	0.00%
TOTAL: CONTRACT TRANSPORTATION	1,184,258	1,083,400	100,858	9.31%
TOTAL: TRANSPORTATION	1,560,142	1,484,547	75,595	5.09%

2020-21 Budget: Undistributed



UNDISTRIBUTED (Benefits, Debt, Transfers)

Description	2020 - 21 Proposed Budget	2019 - 20 Budget	Dollar Change	Percent Change
Undistributed: Benefits	4,427,500	4,147,500	280,000	6.75%
Undistributed: Debt	2,270,420	2,284,910	(14,490)	0.00%
Undistributed: Transfers	130,600	130,000	600	0.46%
TOTAL: UNDISTRIBUTED	6,828,520	6,562,410	266,110	4.06%

2020-21 Budget: Summary by Spending Category



Description	2020 - 21 Proposed Budget	2019 - 20 Budget	Dollar Change	Percent Change
TOTAL: GENERAL SUPPORT	2,041,270	2,006,076	35,194	1.75%
TOTAL: INSTRUCTION	11,086,128	11,143,460	(57,332)	-0.51%
TOTAL: TRANSPORTATION	1,560,142	1,484,547	75,595	5.09%
TOTAL: UNDISTRIBUTED	6,828,520	6,562,410	266,110	4.06%
TOTAL APPROPRIATIONS	21,516,060	21,196,493	319,567	1.51%

2020-21 Budget: Object of Expenditure Summary



Object of Expenditure	2019-20 Budget	2020-21 Proposed Budget	Change from 2019-20	
			\$ Increase	% Increase
Salaries	9,057,644	9,056,864	(780)	-0.01%
Benefits	4,134,500	4,420,000	285,500	6.91%
Contractual	2,192,335	2,443,159	250,824	11.44%
BOCES	2,461,650	2,419,600	(42,050)	-1.71%
Debt	2,284,910	2,270,420	(14,490)	-0.63%
Other	747,966	750,917	2,951	0.39%
Equipment	187,488	24,500	(162,988)	-86.93%
Transfers	130,000	130,600	600	0.46%
TOTAL	21,196,493	21,516,060	319,567	1.51%

2020-21 Budget: Appropriation Highlights



Budget Increases from 2019-20

- Benefits increased nearly 7% due to various benefit rate increases (i.e., health insurance).
- Contractual obligations increased 11% primarily due to increases in transportation costs and legal costs related to tax certiorari cases.

Budget Decreases from 2019-20

- Equipment costs were decreased nearly 87% and were nearly eliminated from the budget due to State aid reductions.
- BOCES costs decreased due to a reduction in BOCES services obtained and cost reductions due to potential State aid reductions.
- Salaries decreased minimally because certain salaries were shifted to the federal projects fund where they are funded with grants.

2020-21 Budget: Revenues



Revenue Category	2019-20 Budget	2020-21 Proposed Budget	\$ Change	% Change
State aid	6,337,916	6,188,650	(149,266)	-2.36%
State Aid - Capital Projects	1,564,476	1,789,950	225,474	14.41%
Miscellaneous Revenue	298,000	388,500	90,500	30.37%
Interfund Transfers	150,000	35,000	(115,000)	-76.67%
Appropriated Fund Balance	1,471,733	1,471,960	227	0.02%
Appropriated Reserves	-	22,000	22,000	0.00%
Payments in Lieu of Taxes	113,000	50,000	(63,000)	-55.75%
Projected Tax Revenue	11,261,368	11,570,000	308,632	2.74%
Total Revenues	21,196,493	21,516,060	319,567	1.51%

2020-21 Budget: Appropriated Fund Balance



- Initial fund balance projections showed an operating deficit of about \$500,000.
- Due to COVID-19 and the school building closure, the District has realized savings in areas such as transportation, substitutes and supplies. Current projections now show an operating surplus of about \$250,000.
- This will result in the District's total fund balance increasing. This is good for the District in light of the potential for additional State aid reductions during the 2020-21 school year.

2019-20 Results of Operations and Fund Balance Projection*

Total Fund Balance 06/30/2019		8,108,631
	Budget	Projected
Revenues	19,724,760	19,840,000
Expenditures	21,196,493	19,590,000
Results of Operations	(1,471,733)	250,000
Projected Fund Balance 06/30/20		8,358,631
Fund Balance Composition	June 30, 2019 Actual	June 30, 2020 Projected
Total Restricted Fund Balance	4,727,948	5,080,307
Total Assigned Fund Balance	1,784,438	1,693,960
Unrestricted Fund Balance	1,596,245	1,584,364
TOTAL FUND BALANCE	8,108,631	8,358,631
Ensuing Year Appropriations	21,196,493	21,516,060
Unrestricted Fund Balance as a Percent of Ensuing Year Appropriations	7.53%	7.36%



2020-21 Budget: Appropriated Fund Balance Long-Term Implications

- The 2020-21 budget is funded with nearly \$1.5 million of fund balance and reserves. If the District uses the entire \$1.5 million allotted in the budget, total fund balance will decline by that much as of June 2021.
- If this occurs and the District chooses to appropriate the same amount of fund balance for 2021-22, the District's unrestricted fund balance as a percent of the ensuing year's appropriations will be less than 1 percent.
- LESSON:** While this is necessary for the 2020-21 budget, the District's long term plan must include a shift away from appropriating this volume of fund balance.

2020-21 Fund Balance Projection if Operations Equal Budget

Total Fund Balance 06/30/2020		8,358,631
	Budget	Projected
Revenues	20,022,100	20,022,100
Expenditures	21,516,060	21,516,060
Results of Operations	(1,493,960)	(1,493,960)
Projected Fund Balance 06/30/20		6,864,671

Fund Balance Composition	June 30, 2020 Projected	June 30, 2021 Projected
Total Restricted Fund Balance	5,080,307	5,058,307
Total Assigned Fund Balance	1,693,960	1,693,960
Unrestricted Fund Balance	1,584,364	112,404
TOTAL FUND BALANCE	8,358,631	6,864,671
Ensuing Year Appropriations	21,516,060	21,516,060
Unrestricted Fund Balance as a Percent of Ensuing Year Appropriations	7.36%	0.52%

2020-21 Budget: Tax Levy and Tax Rates



- Tentative 2020-21 Tax Levy: \$11,570,000, an increase of 2.74%.
- This amount is within the tax levy limit (\$852 less than the limit) so taxpayers WILL be eligible for the Property Tax Relief Credit.

See link for more details: <https://www.tax.ny.gov/pit/property/property-tax-relief.htm>

- Tentative Tax Rate: \$17.64
 - NOTE: The above tax rate and information illustrated below are based on 2020-21 tentative assessment rolls. This information may change when final assessment rolls are released in July.

Municipality	Assessed Value	Equalization Rate	Full Market Value	Taxes Without STAR Savings		
				2019-20	2020-21	Increase
Waterford	\$100,000	100%	\$ 100,000	\$1,711.02	\$ 1,764.19	\$ 53.17
Halfmoon	\$ 56,750	56.75%	\$ 100,000	\$1,711.02	\$ 1,764.19	\$ 53.17

2020-21 Budget: STAR



- The STAR program provides a partial tax exemption for qualified homeowners.
- The STAR exemption is available in addition to the Property Tax Relief Credit.
- STAR exemptions are realized in one of two ways:
 - The assessed value is reduced on the tax bill, therefore reducing the amount of tax due.
 - You pay the full amount of tax due and receive a credit rebate check in the mail.
- Applications are available at your Town assessor's office.

2020-21 Estimated Tax on a Property

Town	Full Value	Taxable Value	Estimated Tax Bill Without STAR	Estimated Tax Bill with STAR	Estimated Tax Bill with Enhanced STAR
Waterford	\$ 100,000	\$ 100,000	\$ 1,764	\$ 1,049	\$ 171
Halfmoon	\$ 100,000	\$ 56,750	\$ 1,764	\$ 1,102	\$ 223

Plan for Further Reductions



- State revenue shortfalls and/or expenditure overruns are projected to result in a potential 20% reduction to aid to localities.
 - Federal aid and/or a quicker/stronger economic recovery than anticipated could reduce the severity of these cuts.
 - Poorer than expected economic conditions could increase the severity of these cuts.

- The following presents our dollar reductions in State aid for each potential percentage reduction:
 - 50%: \$2,266,875
 - 25%: \$1,132,938
 - 20%: \$ 906,350
 - 15%: \$ 679,763
 - 10%: \$ 453,175
 - 5%: \$ 226,588

Plan for Further Reductions



- We are currently pursuing various cost reduction measures and will amend the adopted budget to reflect reduced appropriations for these measures as well as reduced State aid revenue.
- We have also identified further cost saving measures to be implemented if necessary.
- Note: these cost savings measures will not result in a reduction to the tax levy as the need for such cost savings is driven by potential reductions in State aid.

Current Cost Savings Measures

I. Controlled Spending

- Materials & supplies across all spending areas limited to spending 75% of respective budgets.
- Non-essential spending restricted (i.e., conferences, field trips, etc.)
- Potential savings: \$90,000

II. Retirement Incentive

- The District and the Waterford Teachers' Association (WTA) have reached an agreement to provide a retirement incentive to eligible teachers.
- Potential savings (if all positions are backfilled): \$180,000 - \$350,000

III. Union Negotiations

- The District is currently negotiating with the WTA and the CSEA for potential additional savings.
- Potential combined savings: \$50,000 - \$450,000

If/Then

- Current cost savings measures may result in cost savings of between \$320,000 and \$890,000
- If current cost savings measures amount to less than the total anticipated reductions made to State aid then the District will be forced to pursue additional reductions.
- Mitigating events:
 - Current cost savings realized are on the larger end of the potential scale of cost savings
 - State aid is reduced by less than 20%
 - Federal aid is received to mitigate the loss of State aid

Potential Additional Reductions

These reductions will be made only if:

Current Cost Savings Measures < Total Anticipated State Aid Reductions

IV. Staff and Program Reductions

- Reduce student programs (career & technical education program, extracurricular activities, athletics)
- Eliminate student programs (Connect 2 program, Young Scholars program, elementary instrumental music program)
- Reduce elementary teachers (increased class sizes)
- Reduce junior/senior high school class offerings
- Reduce/eliminate other staff as necessary

2020-21 Contingency Budget



Contingency Budget Analysis	2019-20 Budget	2020-21 Budget		Proposed v. Contingency	
		Proposed	Contingency	\$ Change	% Change
Total Appropriations	21,196,493	21,516,060	21,313,235	(202,825)	-0.96%
Tax Levy	11,261,368	11,570,000	11,261,368	(308,632)	-2.74%
Other Revenues	8,463,392	8,452,100	8,452,100	-	0.00%
Appropriated Fund Balance	1,471,733	1,471,960	1,577,767	105,807	7.19%
Appropriated Reserves ²	\$ -	\$ 22,000.00	22,000	-	0.00%

Highlights

- The contingency budget limits the tax levy to the 2019-20 tax levy amount.
- The vast majority of the appropriation reductions from the proposed to the contingency budget are those that have already been targeted for controlled spending in our plan to mitigate the impact of potential State aid reductions.
- If we go to a contingency budget, tax revenue will be limited and the budget cuts made for the contingency budget will leave a “hole” in our plan to mitigate State aid cuts.
- The adoption of the contingency budget would be detrimental to WHUFSD in light of the current fiscal stress the District is already facing.

Budget Vote & BOE Elections



Board of Education Candidates

Three seats, each with three-year terms are up for election. The terms of office are July 1, 2020 – June 30, 2023.

The ballots contain three community members running for these three seats. Each of these community members are incumbent members of the Board of Education.

1. Jack Catanzarita
2. David Lee
3. Jamie Maloney

Budget Vote & BOE Elections



On May 1, 2020, the Governor signed Executive Order 202.26 requiring NYS School Districts to hold budget and BOE election votes on June 9, 2020 by absentee ballot.

- Absentee ballot packages have been mailed to all registered and qualified voters of the Waterford-Halfmoon UFSD.
 - A qualified and registered voter is one who:
 1. Is 18 years of age or older;
 2. A citizen of the US;
 3. A resident of the Waterford-Halfmoon UFSD for 30 days or more prior to June 9th; and
 4. Registered to vote by the Waterford-Halfmoon UFSD or Saratoga County Board of Elections.
 - If you wish to register, or believe you are registered but did not receive a ballot package, please contact District Clerk, Julie Caulkins.
- Absentee ballots should be completed using the instructions contained in each ballot package and returned via mail, in the postage paid envelope provided.

Budget Vote & BOE Elections



- If possible, ballots should be returned to the District by mail. However, if sufficient time does not exist for the ballot to be returned via mail, voters may drop ballots off at the District during the following times:
 - 1) Monday, June 8th: 9:00 AM – 3:00 PM
 - 2) Tuesday, June 9th: 9:00 AM – 5:00 PM

- Ballots must be received by 5:00 PM on June 9th.

- The District will open ballot envelopes beginning at 5:00 PM on June 9th, 2020.

- The opening and counting of ballots will be closed to the public due to COVID-19 but may be viewed live by any member of the public using the WebEx link that will be posted on the District's website.

2020-21 Budget Summary



- We are entering the 2020-21 budget with multiple variables with the potential to have a significant impact on the budget.
- This budget provides the District with a strong foundation for the 2020-21 fiscal year.
- Because we have planned for potential additional budget reductions, the District is poised to act on State aid reductions if/when they come to fruition.
- We have planned for the worst but we are certainly still hoping for the best!

Questions?



VOTE



REMEMBER TO VOTE

